

Significant partnerships 2020/21

Adoption Central England

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Regional Adoption Agency – Adoption Central England (ACE) Hilary Brooks – AD Safeguarding and Family Support
1.2	Date self assessment completed	21/05/2021
1.3*	Name of partnership	Regional Adoption Agency – Adoption Central England (ACE)
1.4	Directorate	Childrens and Families
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	Statutory partnership (required by law) If other please describe:
1.6*	Web address for further reference	https://www.aceadoption.com/
1.7*	Email address for further information	https://www.aceadoption.com/contact-us
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	don't know
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Community
2.6	Please list all other organisations involved in the partnership	Coventry City Council – Paul Smith Strategic Lead LAC Solihull MBC – Frank McShaffery - Assistant Director Worcestershire Children’s First – Maria White Assistant Director Warwickshire County Council – John Coleman Assistant Director Herefordshire Council – Hilary Brooks Assistant Director
2.7	Which council members and officers are on the partnership?	Hilary Brooks Assistant Director
2.8	Is it documented what authority the partnership has	yes

	to take decisions and the scope of that authority?	
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Add free text
2.11	Where does the partnership report to, and how frequently?	Executive Board Quarterly Corporate Parenting Board/Cabinet/Scrutiny Committee as requested
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	Choose an item. No
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	no
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Coventry City Council 23.2% Solihull MBC 10.7% Warwickshire County Council 27.2% Worcestershire County Council 27.3% Herefordshire Council 11.6%
4.2	What was the total value of council funding / investment for the financial year?	2020/21: free text
4.3	What is the nature of the council funding? If other please outline.	revenue
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk: As detailed in the Partnership and Hosting Agreement ACE Lead Manager is responsible for ensuring policies and procedures are followed. ACE is hosted by Warwickshire County Council		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes

5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: All employees are due to be TUPE'd to Warwickshire County Council from 1 March 2020. Effective employment practices are in place		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	don't know
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	don't know
Notes on Liability including areas of risk:		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	each quarter
7.8	Key changes and risks within the partnership in 2020/21 months	Free text
7.9	Outcomes of note in 2020/21 months	Free text
7.10	Key plans for 2021/22	Free text
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Childrens and Families
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		21/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	21/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Children & Young People's Partnership

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Richard Watson, Children's Joint Commissioning Manager
1.2	Date self assessment completed	28/04/2021
1.3*	Name of partnership	Children & Young People's Partnership
1.4	Directorate	Childrens and Families
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	non-statutory partnership If other please describe:
1.6*	Web address for further reference	https://www.herefordshire.gov.uk/council/children-young-peoples-partnership
1.7*	Email address for further information	CYPpartnership@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes And in the CYP Plan
2.4	Is there a partnership agreement in place providing legal documentation?	no
2.5	Which predominant council priority does the partnership meet?	Community
2.6	Please list all other organisations involved in the partnership	Herefordshire Council - Director, Children and Families Clinical Commissioning Group – Managing Director HVOSS – Chief Executive West Mercia Youth Offending Services – Head of Service West Mercia Police – Policing Commander, Herefordshire Local Policing Area Wye Valley Trust – Managing Director Healthwatch – Children's Lead Early year's Sector representative Gloucestershire Health and Care NHS Foundation Trust Chief Executive Secondary School representative Primary School representative College representative Special School representative Economic Partnership Development Group representative

		Chair, Herefordshire Safeguarding Children Board
2.7	Which council members and officers are on the partnership?	Cabinet member - children and families Director for children and families Assistant Director for safeguarding and family support Assistant Director for education development and skills Assistant Director childrens safeguarding quality and improvement
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	n/a
2.9	Are the roles and responsibilities of members clear and documented?	n/a
2.10	Where relevant, who is the accountable body?	Not applicable
2.11	Where does the partnership report to, and how frequently?	Health & Wellbeing Board
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes H&W CYP mental health strategy group Early Years partnership SEND Strategy Group Earl Help Strategy Group
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	n/a
3.2	Are the decisions of the partnership recorded?	n/a
3.3	Are decisions of the partnership publicised?	n/a
3.4	Are members financially and reputational accountable to the decisions made?	n/a
Notes on Decision Making including areas of risk:		
Where require, formal decisions are taken through individual partner governance as appropriate		
4. Finance		
4.1	How is the partnership funded?	Not directly funded – partners coordinate activities through normal budgets and occasional external grant funding led by a single partner as the accountable grant body
4.2	What was the total value of council funding / investment for the financial year?	Not applicable
4.3	What is the nature of the council funding? If other please outline.	Choose an item. Action plans may be resourced revenue, capital or grant funding by a single partner or pooled arrangement (such as S75 agreement with between the council and health)

4.4	Does the partnership have documented financial procedures?	no
4.5	Does the partnership produce an annual statement of accounts?	no
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	no
5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	no
	Complaints	no
	Whistleblowing	no
	Declarations of interest	no
	Gifts and hospitality	no
Notes on Conduct and Behaviour including areas of risk: Individual partners follow their own policies		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	no
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	no
Notes on Liability including areas of risk: If necessary, specific agreements are reached where pooled or grant funding is involved, such as the S75 agreement		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	no
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	no

7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	no
7.7	How often is the risk register reviewed?	n/a
7.8	Key changes and risks within the partnership in 2020/21 months	A lack of programme support creates a risk that the partnership's business is not properly planned ahead and that it does not have a clear enough picture of what is going well or what needs additional oversight.
7.9	Outcomes of note in 2020/21 months	See last update from Priority Champions
7.10	Key plans for 2021/22	TBC
<p>Notes on Performance, Evaluation and Value including areas of risk:</p> <p>The children and young people plan and associated action plans describe key objectives and outcomes to be achieved. Individual partners and priority leads provide progress updates to the partnership board. However, these updates often focus more on actions that are being delivered rather than the difference that is being made for children, young people and families at either the individual or strategic level. The partnership and its board does not have any dedicate resources to support its business, including work that would be useful to evidence and communicate the impact it is having.</p>		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Childrens and Families
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		21/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	21/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Herefordshire Community Safety Partnership (HCSP)

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Steve Berry - Partnership Manager
1.2	Date self assessment completed	26/04/2021
1.3*	Name of partnership	Herefordshire Community Safety Partnership (HCSP)
1.4	Directorate	Childrens and Families
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	Statutory partnership (required by law) If other please describe:
1.6*	Web address for further reference	https://herefordshiresafeguardingboards.org.uk/ and https://www.herefordshire.gov.uk/community-1/safer-stronger-communities
1.7*	Email address for further information	adrian.turton@herefordshire.gov.uk or Stephen.Berry@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes
2.4	Is there a partnership agreement in place providing legal documentation?	no
2.5	Which predominant council priority does the partnership meet?	Community
2.6	Please list all other organisations involved in the partnership	Statutory partners; West Mercia Police, Herefordshire and Worcestershire Fire and Rescue Service, Herefordshire and Worcestershire Clinical Commissioning Group, National Probation Service. Plus West Mercia Youth Justice Service as non-statutory member. Office of Police and Crime Commissioner is involved in a mutual agreement to combat crime and disorder.
2.7	Which council members and officers are on the partnership?	Cllr Ange Tyler (Chair of HCSP) as cabinet member for community safety Director of Children and Families (TBC) Director of Adults and Communities (TBC) Director of Public Health (TBC) Head of Community, Commissioning & Resources (Adult and Communities) (Ewen Archibald) Assistant Director for Regulatory Environment and Waste

		(M. Willimont) Partnership Team: Partnership Manager
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Herefordshire Council as set out in Crime and Disorder Act 1998
2.11	Where does the partnership report to, and how frequently?	HCSP Board. Scrutiny role as set out in Crime and Disorder Act is Herefordshire General Overview and Scrutiny Panel (NB did not go to scrutiny) in 2020. Herefordshire Council Cabinet considers and included in HCSP Strategy consultation. Strategy reviewed every three years.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes Strategically linked with Herefordshire Safeguarding Children Partnership and Herefordshire Safeguarding Adults Board as share domestic abuse, adult and child exploitation, and substance misuse as strategic concerns.
Notes on purpose and accountability including areas of risk: <ul style="list-style-type: none"> Regarding 2.4 Legal basis is in Crime and Disorder Act 1998 outlining statutory requirements Regarding 2.8 & 2.9 outlined in Crime and Disorder Act 1998 outlining statutory requirements Risk - HCSP not presented to General Overview and Scrutiny panel for several years. HCSP Terms of Reference and HCSP Strategy 		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes All meetings are minuted
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk: <p>a. strategy publicised</p> <p>3.4 Council Officers and members are required to be diligent and follow due process = reputation accountable</p>		
4. Finance		
4.1	How is the partnership funded?	Mainly in kind ie partners give time for function of HCSP. Partnership Team that facilitates the partnership funded by various multiagency contributions. The partnership has a budget that is contributed to by all three strategic Partner organisations. HCSP receives circa £100,000 of grant funding pa from OPCC for funding projects.

4.2	What was the total value of council funding / investment for the financial year?	2020/21: £136,685 from Childrens Social Care and £103,000 from Adult Social Care totalling £239,685 from the Council. Note that this is shared with the HSAB and the HSCP.
4.3	What is the nature of the council funding? If other please outline.	pooled funding
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	no However a budget statement is provided to the HSCP which identifies the expenditure on the HCSP.
Notes on Finance including areas of risk: 4.4 Council financial procedures are followed as accountable body		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: 5.1 For clarification the Partnership team support the HCSP function. Partnership team employed by Herefordshire Council. 5.2 & 5.3 Strategic partner individual organisations have these policies in place for respective representatives, where these are related to the Partnership Team the Policies and Procedures are those of the Council		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes
Notes on Liability including areas of risk: 6.1 if a representative leaves a replacement will be found by the respective organisation. 6.3 as financial accountable body yes		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes

7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	approx. once a year
7.8	Key changes and risks within the partnership in 2020/21 months	none
7.9	Outcomes of note in 2020/21 months	<ul style="list-style-type: none"> Strategic assessment completed and new 21/24 strategy agreed. NB this took place during covid lockdown so some disruption took place but to no risk to the Partnership Restructure of Business Unit to Partnership Team. New Chair of HCSP.
7.10	Key plans for 2021/22	<ul style="list-style-type: none"> Implement new strategy Manage OPCC funding Note slight risk in 21/22 with PCC elections May 21 in that an unknown candidate may be elected.
Notes on Performance, Evaluation and Value including areas of risk: 7.2 quarterly Board meetings review performance 7.6 partnership Team risk register – however requires revisiting		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Childrens and Families
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		21/05/2021
Risk level		Any comment
Purpose and accountability	medium	
Decision making	medium	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	21/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Local Family Justice Board

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	tbc
1.2	Date self assessment completed	Click or tap to enter a date.
1.3*	Name of partnership	Local Family Justice Board
1.4	Directorate	Childrens and Families

Date of return	Click or tap to enter a date.
Status assessment	Not complete
Version	2020-21 v1

Significant partnerships 2020/21

Cyber Quarter Limited (Midlands Centre for Cyber Security)

2. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Roger Allonby
1.2	Date self assessment completed	20/04/2021
1.3*	Name of partnership	Cyber Quarter Limited (Midlands Centre for Cyber Security)
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	incorporated partnership (i.e. a separate and distinct legal entity) If other please describe: Joint Venture with University of Wolverhampton
1.6*	Web address for further reference	Not available yet
1.7*	Email address for further information	roger.allonby@herefordshire.gov.uk
3. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	no Terms of reference are currently being developed with the aim of being agreed and signed off by 31 July 2021
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	University of Wolverhampton
2.7	Which council members and officers are on the partnership?	Leader of the Council (Board member of the JV) Director Economy and Place (Board member of the JV) Strategic Capital Finance Manager (observer JV Board) Senior Solicitor, Major Projects (observer JV Board) Managing Director, Hereford Enterprise Zone (observer JV Board)
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes

2.10	Where relevant, who is the accountable body?	University of Wolverhampton
2.11	Where does the partnership report to, and how frequently?	Joint Venture Board meets quarterly
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no Add free text
<p>Notes on purpose and accountability including areas of risk:</p> <p>The purpose of the Joint Venture partnership is to develop and oversee the operation of the Midlands Centre for Cyber Security. The Midlands Centre for Cyber Security will provide access to specialist support and facilities to enable the creation and development of cyber security businesses, creating new high value, high tech employment opportunities in the county.</p> <p>The construction of the building has been completed within budget. Operations within the building have been delayed due to Covid 19 related restrictions.</p>		
4. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	no
3.4	Are members financially and reputational accountable to the decisions made?	no
Notes on Decision Making including areas of risk:		
5. Finance		
4.1	How is the partnership funded?	£9m development of the centre funded through council loan to the JV partnership, LEP Local Growth Fund grant, and European Regional Development Fund grant
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £0 - £3.5m loan made in 2018/19
4.3	What is the nature of the council funding? If other please outline.	capital Capital loan
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk:		
6. Conduct and behaviour		
5.1	Does the partnership have any employees?	no

5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	no
	Complaints	no
	Whistleblowing	no
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: Policies not yet in place are likely to be drafted/adopted when employment decisions are made. The Declaration of Interests policy, Gifts and Hospitality and Anti Corruption Policies are agreed by the board.		
7. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	yes
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes
Notes on Liability including areas of risk: If Cyber Quarter Limited were to fail then the loan made to date would be at risk but as landlord the site and buildings would revert to the Council		
Partnership liability is to be borne 50:50		
8. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	n/a
7.2	Does the partnership produce an annual report covering performance?	n/a
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	n/a
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	each quarter

7.8	Key changes and risks within the partnership in 2020/21 months	Impact of Covid 19 on the construction - minimal delay during the first lockdown period as contractor established required health and safety measures. Delayed operation of completed facility due to Covid 19 restrictions.
7.9	Outcomes of note in 2020/21 months	Completion of construction of the centre
7.10	Key plans for 2021/22	Commence operations of the centre, led by the University of Wolverhampton.
Notes on Performance, Evaluation and Value including areas of risk:		

9. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		05/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	medium	Given £3.5m loan
Conduct and behaviour	low	
Liability	medium	Given £3.5m loan
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Development Regeneration Partnership - Engie

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Roger Allonby, Head of Economic Development
1.2	Date self assessment completed	21/04/2021
1.3*	Name of partnership	Development Regeneration Partnership - Engie
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	contractual If other please describe:
1.6*	Web address for further reference	N/A
1.7*	Email address for further information	N/A
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes Overarching Agreement dated 28 June 2018
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	
2.7	Which council members and officers are on the partnership?	The following officers attend the Programme Board; Director Economy and Place Section 151 Officer Senior Solicitor Major Projects Head of Economic Development
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	n/a
2.9	Are the roles and responsibilities of members clear and documented?	n/a

2.10	Where relevant, who is the accountable body?	N/A
2.11	Where does the partnership report to, and how frequently?	N/A – following an OJEU compliant procurement, the Development Regeneration Partnership provides a call off route for the council to develop regeneration or housing developments. A Programme Board oversees this activity with representatives from the council and Engie. It is not decision-making governance board, decisions to take forward developments are considered by the Cabinet Member in accordance with standard council processes.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no Add free text
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	n/a
3.2	Are the decisions of the partnership recorded?	n/a
3.3	Are decisions of the partnership publicised?	n/a
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Any project taken forward through the DRP is subject to a cabinet member decision. There is a specific DRP budget allocation in the capital programme, allocated through a Cabinet Member decision.
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £ 152,549
4.3	What is the nature of the council funding? If other please outline.	capital Some additional services have funded from revenue
4.4	Does the partnership have documented financial procedures?	n/a
4.5	Does the partnership produce an annual statement of accounts?	n/a
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	no

5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	n/a
	Complaints	n/a
	Whistleblowing	n/a
	Declarations of interest	n/a
	Gifts and hospitality	n/a
Notes on Conduct and Behaviour including areas of risk:		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	n/a
Notes on Liability including areas of risk:		
The contractual arrangement is an non-exclusive arrangement rather than a partnership arrangement		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	n/a
7.2	Does the partnership produce an annual report covering performance?	n/a
7.3	Has the partnership defined outcomes that are measured?	n/a
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	n/a Each element of work commissioned through the partnership is reviewed in terms of VFM prior to commencement. There are agreed overhead and profit percentages agreed in the Overarching Agreement, which were established through the competitive tendering process to secure the partners.
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	monthly On a project by project basis, subject to project being in development/ delivery.
7.8	Key changes and risks within the partnership in 2020/21 months	N/A no regen projects have been brought forward through the DRP in 2020/21

7.9	Outcomes of note in 2020/21 months	Engie have been commissioned to support the council's proposed development of affordable housing, including; <ul style="list-style-type: none"> • Review of options for developing council owned housing • Technical review of council owned land to consider if appropriate affordable housing development • Feasibility study for the development of affordable housing on the station approach sites in Hereford.
7.10	Key plans for 2021/22	Continued development of affordable housing
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		05/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Development Regeneration Partnership - Keepmoat

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Roger Allonby, Head of Economic Development
1.2	Date self assessment completed	21/04/2021
1.3*	Name of partnership	Development Regeneration Partnership - Keepmoat
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	contractual If other please describe:
1.6*	Web address for further reference	N/A
1.7*	Email address for further information	N/A
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes Overarching Agreement (contract) dated 28 June 2018
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Community
2.6	Please list all other organisations involved in the partnership	
2.7	Which council members and officers are on the partnership?	The following officers attend the Programme Board; Director Economy and Place Section 151 Officer Senior Solicitor Major Projects Head of Economic Development
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	n/a
2.9	Are the roles and responsibilities of members clear and documented?	n/a

2.10	Where relevant, who is the accountable body?	N/A
2.11	Where does the partnership report to, and how frequently?	N/A – following an OJEU compliant procurement, the Development Regeneration Partnership provides a call off route for the council to develop regeneration or housing developments. A Programme Board oversees this activity with representatives from the council and Keepmoat. It is not decision-making governance board, decisions to take forward developments are considered by the Cabinet Member in accordance with standard council processes.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no

Notes on purpose and accountability including areas of risk:

3. Decision Making

3.1	Is there a clear and documented process for decision making?	n/a
3.2	Are the decisions of the partnership recorded?	n/a
3.3	Are decisions of the partnership publicised?	n/a
3.4	Are members financially and reputational accountable to the decisions made?	yes

Notes on Decision Making including areas of risk:

4. Finance

4.1	How is the partnership funded?	Any project taken forward through the DRP is subject to a Cabinet member decision. There is a specific DRP budget allocation in the capital programme, allocated through a Cabinet Member decision. No market/policy compliant housing schemes are currently being taken forward through the DRP agreement with Keepmoat.
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £ 0
4.3	What is the nature of the council funding? If other please outline.	capital Some additional services have funded from revenue, or for development costs of proposed capital schemes that are no longer progressing.
4.4	Does the partnership have documented financial procedures?	n/a
4.5	Does the partnership produce an annual statement of accounts?	n/a

Notes on Finance including areas of risk:

5. Conduct and behaviour		
5.1	Does the partnership have any employees?	no
5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	n/a
	Complaints	n/a
	Whistleblowing	n/a
	Declarations of interest	n/a
	Gifts and hospitality	n/a
Notes on Conduct and Behaviour including areas of risk:		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	n/a
Notes on Liability including areas of risk: The contractual arrangement is an non-exclusive arrangement rather than a partnership arrangement		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	n/a
7.2	Does the partnership produce an annual report covering performance?	n/a
7.3	Has the partnership defined outcomes that are measured?	n/a
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	n/a Each element of work commissioned through the partnership is reviewed in terms of VFM prior to commencement. There are agreed overhead and profit percentages agreed in the Overarching Agreement, which were established through the competitive tendering process to secure the partners.
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	monthly

		On a project by project basis, subject to project being in development/ delivery. No projects currently in development or delivery.
7.8	Key changes and risks within the partnership in 2020/21 months	N/A no market/policy compliant housing projects have been brought forward through the DRP in 2020/21
7.9	Outcomes of note in 2020/21 months	N/A
7.10	Key plans for 2021/22	Review and identify possible pipeline housing projects.
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		05/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	medium	No projects have yet been taken forward with Keepmoat. While we are not contractually obliged to commission work with them, they have incurred costs in responding to the OJEU tender and forming the partnership. They have raised concerns regarding lack of pipeline projects.
Performance, evaluation and review	low	
Overall assessment	medium	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Fastershire

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Matt Smith, Operations Manager
1.2	Date self assessment completed	12/04/2021
1.3*	Name of partnership	Fastershire
1.4	Directorate	Corporate - Corporate Support
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	non-statutory partnership
1.6*	Web address for further reference	www.fastershire.com
1.7*	Email address for further information	info@fastershire.com
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	Gloucestershire County Council BDUK (National Government division of DCMS)
2.7	Which council members and officers are on the partnership?	Natalia Silver, Assistant Director Corporate Support Members of the Fastershire team to report items
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes Via formal partnership agreement
2.9	Are the roles and responsibilities of members clear and documented?	yes Via formal partnership agreement
2.10	Where relevant, who is the accountable body?	Herefordshire Council is the lead partner with each authority conducting their own governance in line with their scheme of delegation.

2.11	Where does the partnership report to, and how frequently?	Board meeting held quarterly and Joint CE and Leaders meetings when relevant on key point in delivery. Report to each council through its own governance arrangements.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes Operational meetings held with suppliers on delivery.
Notes on purpose and accountability including areas of risk: None identified.		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes Via the board, through each authorities governance, and each officers' operational authority.
3.2	Are the decisions of the partnership recorded?	yes Via board minutes, governance process and record of officer decisions.
3.3	Are decisions of the partnership publicised?	yes Via each authorities governance process
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk: Decision making is based on the two authorities aligning at the same time with the same aims – though a risk this has never had a material impact. However some decision making is based on assurance from BDUK which can create delays in delivery.		
4. Finance		
4.1	How is the partnership funded?	Revenue: shared cost from Herefordshire Council and Gloucestershire County Council. Capital: local and national government funding; EU funding; investment from the private sector.
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £275k shared revenue budget
4.3	What is the nature of the council funding? If other please outline.	capital and revenue
4.4	Does the partnership have documented financial procedures?	yes The partnership uses Herefordshire Council's procedures.
4.5	Does the partnership produce an annual statement of accounts?	yes Via Herefordshire Council's statement of accounts.
Notes on Finance including areas of risk: Some of the cost on revenue can flex, particularly if there is an additional requirement for legal support however this has to date been managed within the budget which holds a reserve. Payment to suppliers is based on evidenced delivery at milestone points, whilst this is sound business practice it does make it difficult to forecast if deployment alters within planned time scale.		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes

5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: Staff employed by Herefordshire Council.		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes Via partnership agreement
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	yes
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes Herefordshire Council is the lead authority
Notes on Liability including areas of risk: There is limited risk of liability for the council due to following the council's procedures.		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	no Performance is reported quarterly at the board and via Herefordshire Council; half year and end of year report to Gloucestershire.
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes This is via value for money for the new Stage 5 community schemes – each scheme is assessed for value for money as set out in the Broadband Strategy.
7.6	Does the partnership have a process for risk management?	yes Board reports and via Herefordshire Council risk assessment
7.7	How often is the risk register reviewed?	each quarter
7.8	Key changes and risks within the partnership in 2020/21 months	Timescale for delivery by suppliers Impact on Covid to deliver digital inclusion and business support programmes

7.9	Outcomes of note in 2020/21 months	Superfast delivery across Herefordshire and Gloucestershire 95.5% (as of March 2021) High level of full-fibre deployment across Herefordshire 31% compared to England of 20% (as of March 2021) Re-launch of the Business Broadband Scheme with second round of EU funding led by Herefordshire Council for the Marches and Gloucestershire LEPs (local enterprise partnerships)
7.10	Key plans for 2021/22	Delivery on Stage 5 community broadband scheme Increase superfast and broadband coverage across the two counties New promotions campaign to raise awareness of broadband coverage, opportunities for businesses, for communities and individual households.
Notes on Performance, Evaluation and Value including areas of risk: performance is greatly affected by the delivery of suppliers which may hit barriers in deployment and could be over optimistic with their timescales (which creates frustration for residents wanting to know delivery time scale which sometimes changes). Suppliers are only paid when they hit a particularly milestone in delivery, therefore financially incentive already in place.		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Corporate - Corporate Support
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		13/04/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	medium	Performance dependent on supplier delivery
Overall assessment	low	

For office use

Date of return	19/04/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Herefordshire Local Nature Partnership

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Ben Boswell Head of Environment, Climate Emergency & Waste
1.2	Date self assessment completed	05/05/2021
1.3*	Name of partnership	Herefordshire Local Nature Partnership
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	Statutory partnership (required by law) If other please describe:
1.6*	Web address for further reference	N/A
1.7*	Email address for further information	Bill.Bloxsome@herefordshire.gov.uk / bboswell@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes Purpose of the HNLP: <ul style="list-style-type: none"> To bring organisations from a range of sectors together to work at a strategic level, in an integrated way, to achieve benefits from and to the county's natural assets. To ensure that the natural environment is fully considered and valued in local decision-making.
2.4	Is there a partnership agreement in place providing legal documentation?	no
2.5	Which predominant council priority does the partnership meet?	Environment
2.6	Please list all other organisations involved in the partnership	<ul style="list-style-type: none"> Environment Agency Natural England Forestry Commission Herefordshire Wildlife Trust Historic England Herefordshire Meadows Herefordshire Rural Hub Farm Herefordshire Wye & Usk Foundation Dutchy of Cornwall Brightspace Foundation Herefordshire New Leaf

2.7	Which council members and officers are on the partnership?	<ul style="list-style-type: none"> • Cabinet Member for Economy, Environment & Skills, • Assistant Director for Regulation, Environment & Waste, • Head of Environment, Climate Emergency & Waste, • Service Manager – Built & Natural Environment • HLNP Co-ordinator
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	n/a
2.9	Are the roles and responsibilities of members clear and documented?	no
2.10	Where relevant, who is the accountable body?	N/A
2.11	Where does the partnership report to, and how frequently?	<p>Local Nature Partnerships were a key element of the 2011 Natural Environment White Paper. Whilst initially approved with some initial set up funding from DEFRA I don't believe the LNP is formally accountable or reports to any formal body.</p> <p>The LNP operates as a partnership of networks and key organisations to co-ordinate and work together on environmental issues at a strategic level.</p>
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	<p>no</p> <p>Add free text</p>
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	n/a
3.2	Are the decisions of the partnership recorded?	n/a
3.3	Are decisions of the partnership publicised?	n/a
3.4	Are members financially and reputational accountable to the decisions made?	n/a
Notes on Decision Making including areas of risk: The LNP is not a decision making body		
4. Finance		
4.1	How is the partnership funded?	<p>The secretariat is undertaken by a dedicated HLNP Facilitator and whilst this was previously funded by HC at a cost of £2k this has been done voluntarily for the past 2years and there is no formal commitment from HC to fund this.</p> <p>Attendance is voluntary / in kind support</p> <p>Meetings are hosted free of charge by member organisations</p>

4.2	What was the total value of council funding / investment for the financial year?	2020/21: £0 (only officer time for attendance)
4.3	What is the nature of the council funding? If other please outline.	inkind Free text
4.4	Does the partnership have documented financial procedures?	n/a
4.5	Does the partnership produce an annual statement of accounts?	n/a
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	no
5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	no
	Complaints	no
	Whistleblowing	no
	Declarations of interest	don't know
	Gifts and hospitality	no
Notes on Conduct and Behaviour including areas of risk:		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	no
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	n/a
Notes on Liability including areas of risk:		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	n/a
7.2	Does the partnership produce an annual report covering performance?	no
7.3	Has the partnership defined outcomes that are measured?	no

7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	no
7.7	How often is the risk register reviewed?	n/a
7.8	Key changes and risks within the partnership in 2020/21 months	Free text
7.9	Outcomes of note in 2020/21 months	Free text
7.10	Key plans for 2021/22	Free text
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		06/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Hereford Towns Fund Board

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Nick Webster, Economic Development Manager
1.2	Date self assessment completed	04/06/2021
1.3*	Name of partnership	Hereford Towns Fund Board
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	incorporated partnership (i.e. a separate and distinct legal entity) If other please describe:
1.6*	Web address for further reference	www.strongerhereford.co.uk
1.7*	Email address for further information	nwebster@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes
2.4	Is there a partnership agreement in place providing legal documentation?	no A partnership agreement is in the process of drafting for sharing with the Board at a forthcoming meeting.
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	South Hereford constituency MP Marches LEP Hereford Business Improvement District Hereford City Council Herefordshire Voluntary Organisations Support Services NMiTE Small business representatives from various sectors British Land Welsh Water
2.7	Which council members and officers are on the partnership?	Cabinet Member Environment, Economy and Skills (Board member) Leader of the Council is an observer Economic Development Manager is an advisor
2.8	Is it documented what authority the partnership has	yes

	to take decisions and the scope of that authority?	
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Herefordshire Council
2.11	Where does the partnership report to, and how frequently?	Government (MHCLG) have oversight of the Towns Fund programme. No reporting framework has been set up by government at this stage other than the submission timescales for the Town Investment Plan and project business cases.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	yes reputational N/A financially
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	The partnership has received £202k of capacity funding from government (MHCLG) for the specific purpose of drafting a Town Investment Plan and project business cases. This funding is held by the council and expenditure against the funds is subject to council approval and governance.
4.2	What was the total value of council funding / investment for the financial year?	2020/21: Estimated at circa £40,000 of in-kind officer support during the Town Investment Plan drafting stage.
4.3	What is the nature of the council funding? If other please outline.	inkind
4.4	Does the partnership have documented financial procedures?	n/a. The council are the accountable body for the capacity funding and any expenditure goes through the council governance and financial procedure rules.
4.5	Does the partnership produce an annual statement of accounts?	no
Notes on Finance including areas of risk:		

5. Conduct and behaviour		
5.1	Does the partnership have any employees?	no
5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	no
	Complaints	no
	Whistleblowing	no
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk:		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	no
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	no
Notes on Liability including areas of risk:		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	n/a
7.2	Does the partnership produce an annual report covering performance?	n/a
7.3	Has the partnership defined outcomes that are measured?	no
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	no
7.7	How often is the risk register reviewed?	n/a
7.8	Key changes and risks within the partnership in 2020/21 months	The Towns Fund Board was established in summer 2020 with the specific purpose of drafting a Town Investment Plan and gaining a Town Deal for Hereford. Formation of the Board was a stipulation of government as was broad membership and representation.

7.9	Outcomes of note in 2020/21 months	The Hereford Towns Fund Board completed the drafting of and submitted a Towns Investment Plan to government by the deadline of end January 2021. The next phase of the process involves government issuing Hereford with heads of Terms, these are likely to be received in late May / early June and until received there is little further work required of the Board.
7.10	Key plans for 2021/22	Beyond Heads of Terms, the Board and council will need to sign these off with government, agree which projects will be taken forward to business case development, and complete and submit to government the business cases within 12 months of the Heads of Terms being signed.
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		Click or tap to enter a date.
Risk level		Any comment
Purpose and accountability	medium	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Herefordshire Safeguarding Adults Board (HSAB)

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Steve Berry - Partnership Manager
1.2	Date self assessment completed	26/04/2021
1.3*	Name of partnership	Herefordshire Safeguarding Adults Board (HSAB)
1.4	Directorate	Adults and Communities
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	Statutory partnership (required by law) If other please describe:
1.6*	Web address for further reference	https://herefordshiresafeguardingboards.org.uk/
1.7*	Email address for further information	anne.bonney@herefordshire.gov.uk or Stephen.Berry@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Community
2.6	Please list all other organisations involved in the partnership	West Mercia Police Herefordshire Clinical Commissioning Group Wye Valley NHS Trust Herefordshire & Worcestershire Health and Care NHS Trust Care Quality Commission NHS England Area Team National Probation Service Carers Representative Voluntary Sector Further/Adult Education Housing Healthwatch Herefordshire
2.7	Which council members and officers are on the partnership?	Director of Adult and Communities Assistant Director Adult & Communities

2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Herefordshire Council
2.11	Where does the partnership report to, and how frequently?	Quarterly Board Meetings and an annual report is submitted to Herefordshire Council
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes The HSAB shares a Joint Case Review Group with the Community Safety Partnership (for Domestic Homicides) and the Safeguarding Children Partnership (Child Safeguarding Practice Reviews). It is also Strategically linked with these two partnerships through their shared strategic themes of domestic abuse and exploitation.
Notes on purpose and accountability including areas of risk: a. & 2.4 Yes - HSAB Constitution		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk: 3.3 decisions publicised in annual report 3.4 As Herefordshire Council accountable body		
4. Finance		
4.1	How is the partnership funded?	The partnership has a budget that is contributed to by all three strategic Partner organisations. The Independent Chair is financed from this budget.
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £136,685 from Children's Social Care and £103,000 from Adult Social Care totalling £239,685 from the Council. Note that this is shared with the HSCP and the HCSP.
4.3	What is the nature of the council funding? If other please outline.	pooled funding
4.4	Does the partnership have documented financial procedures?	yes

4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk: 4.4 Follow Council procedures as Herefordshire Council accountable body. 4.5 Yes as part of annual report HSAB Annual Report 2019-20		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: a. The Council employees the Partnership Team that supports three Partnerships in total 5.2 & 5.3 Strategic partner individual organisations have these policies in place for respective representatives, where these are related to the Partnership Team the Policies and Procedures are those of the Council.		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes
Notes on Liability including areas of risk: 6.3 Financial liability as accountable body		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	yes

7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	approx. once a year
7.8	Key changes and risks within the partnership in 2020/21 months	None
7.9	Outcomes of note in 2020/21 months	<ul style="list-style-type: none"> • 'Making Safeguarding Personal' agenda • VARM process • Hoarding Policy • Partnership Team restructure • Development of a new Performance dashboard
	Key plans for 2021/22	HSAB Strategic Plan
Notes on Performance, Evaluation and Value including areas of risk: 7.4 Internal Partnership case audits		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Adults and Communities
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		01/06/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	01/06/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Herefordshire Safeguarding Children Partnership

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Steve Berry - Partnership Manager
1.2	Date self assessment completed	26/04/2021
1.3*	Name of partnership	Herefordshire Safeguarding Children Partnership
1.4	Directorate	Childrens and Families
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	non-statutory partnership If other please describe: Whilst not statutory it should be considered on a par to a statutory Partnership.
1.6*	Web address for further reference	https://herefordshiresafeguardingboards.org.uk/
1.7*	Email address for further information	Stephen.Berry@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes These are set out in the new SCYPiH arrangements but are currently under review by the Partnership
2.4	Is there a partnership agreement in place providing legal documentation?	don't know
2.5	Which predominant council priority does the partnership meet?	Community
2.6	Please list all other organisations involved in the partnership	Two other statutory Safeguarding Partners are West Mercia Police and Herefordshire and Worcestershire Clinical Commissioning Group. Other partners involved in the partnership are: Wye Valley NHS Trust, Public Health England, West Midlands Ambulance NHS Trust, NHS England, Early Years providers, H&W Youth Justice Service, H&W Fire and Rescue Service, Housing Providers, National Probation Service, Community Rehabilitation Company, CAFCASS, Voluntary Sector
2.7	Which council members and officers are on the partnership?	Safeguarding Partners Board - Director of Children and Families often supported by Assistant Director Childrens Safeguarding Quality and Improvement Subgroups:

		Partnership Team: Partnership Manager, Partnership Officer x 2, Partnership Support Officer x 2, Partnership Support Assistant. Head of Service Safeguarding Head of Service for MASH Head of Service or Early Help Assistant Director for Education Development Head of Learning and Achievement Public Health Specialist
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Herefordshire Council
2.11	Where does the partnership report to, and how frequently?	The Partnership Reports, once a year, to the National Child Safeguarding Review Panel and the What Works Centre for Childrens Social Care with an Annual Report. The Annual Report must be widely available. The Partnership also reports to the National Child Safeguarding Review Panel when undertaking Rapid Reviews and Child Safeguarding Practice Reviews. The Safeguarding Children Partnership has an Independent Scrutineer who provides a scrutiny role throughout the course of the year.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes The HSCP shares a Joint Case Review Group with the Community Safety Partnership (for Domestic Homicides) and the Safeguarding Adult Board (Safeguarding Adult Reviews). It is also Strategically linked with these two partnerships through their shared strategic themes of domestic abuse and exploitation.
Notes on purpose and accountability including areas of risk: Memorandum of understanding		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes All meetings are minuted
3.3	Are decisions of the partnership publicised?	no
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk: The three Safeguarding Partners are equally accountable for decision making and providing the budget.		

4. Finance		
4.1	How is the partnership funded?	The partnership has a budget that is contributed to by all three strategic Partner organisations. The Independent scrutineer / Chair is financed from this budget
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £136,685 from Childrens Social Care and £103,000 from Adult Social Care totalling £239,685 from the Council. Note that this is shared with the HSAB and the HCSP.
4.3	What is the nature of the council funding? If other please outline.	pooled funding
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk: a. Partnership follows Herefordshire Council financial procedures b. Yes as part of annual report Herefordshire Safeguarding Children Partnership annual report 2019-20		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes Council
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: 5.1 Partnership team employed by Herefordshire Council, and Independent Chair/Independent Scrutineer. 5.2 & 5.3 Strategic partner individual organisations have these policies in place for respective representatives, where these are related to the Partnership Team the Policies and Procedures are those of the Council		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, and financial liability solely or jointly?	yes
Notes on Liability including areas of risk: 6.1 if a representative leaves a replacement will be found by the respective organisation.		

6.3 As accountable body		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	yes
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	approx. once a year
7.8	Key changes and risks within the partnership in 2020/21 months	Key risk is financial risk to funding the Partnership Team and activities and the capacity to resource the team to carry out the necessary support for HSCP, HSAB and HCSP.
7.9	Outcomes of note in 2020/21 months	<ul style="list-style-type: none"> • Have reviewed and currently re-designing the structure and function of the HSCP • Have produced new Professional differences protocol. • Launched new Right Help Right Time levels of need. • Restructure of Business Unit to Partnership Team.
7.10	Key plans for 2021/22	<ul style="list-style-type: none"> • Deliver against three year plan that is currently being pulled together by Partners. • Produce a full calendar of quality and performance related activity. • Provide a robust learning offer to multi agency partners.
Notes on Performance, Evaluation and Value including areas of risk: 7.4 There is a dedicated Quality Assurance Group, informed by a data set, risk register and audit programme supported by a multi-agency Performance Group.		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Childrens and Families
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		21/05/2021
Risk level		Any comment
Purpose and accountability	medium	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	21/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Malvern Hills Area of Outstanding Natural Beauty

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Liz Duberley Service Manager for Built and Natural Environment James Bisset – Ecology & Arboriculture Officer, Natural Environment Team
1.2	Date self assessment completed	11/05/2021
1.3*	Name of partnership	Malvern Hills Area of Outstanding Natural Beauty
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	Statutory partnership (required by law) If other please describe:
1.6*	Web address for further reference	https://www.malvernhillsaonb.org.uk/
1.7*	Email address for further information	aonb@worcestershire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes AONB Management Plan (2019-2024) Memorandum of Understanding (2021-2024) CRoW Act 2000 Section 84(4) Partnership Terms of Reference (updated 2017)
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Environment
2.6	Please list all other organisations involved in the partnership	Joint Advisory Committee (JAC): Local Authority: Worcestershire County Council members x2 Herefordshire Council members x2 Malvern Hills District Council member x1 Forest of Dean District Council (inc Gloucestershire County Council) member x1 Other organisations: Malvern Hills Trust Herefordshire Association of Local Councils Worcestershire association of Local Councils National Farmers Union Country Land and Business Association

		Campaign for Protection of Rural England Local Access Forum Herefordshire & Worcestershire Earth Heritage Trust Historic England Forestry Commission Local Tourism – Visit Herefordshire/Worcestershire
2.7	Which council members and officers are on the partnership?	JAC: Cllr Tony Johnson Cllr Helen l'Anson Steering Group: James Bisset or Elizabeth Duberley
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Not applicable
2.11	Where does the partnership report to, and how frequently?	JAC x3 meetings a year + 1 full annual report to JAC. Annual 'return' and funding claim to DEFRA and NRW. Annual 'update' published publically on website. Steering Group 3x normal meetings + other decisions and information disseminated as needed.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no
Notes on purpose and accountability including areas of risk: AONB Partnership and Staff Unit discharge core legal obligations of Local Authority partners in respect of statutory designation – Area of Outstanding Natural Beauty.		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	no
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Approx 75% DEFRA. 23% partner local authorities. 2% other external grants and projects.
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £16,334 (+ officer support resource)

4.3	What is the nature of the council funding? If other please outline.	grant
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk: Statement of accounts is part of final funding request to DEFRA Worcestershire County Council acts as 'host' financial and employing authority on behalf of partnership (other local authorities provide other project support as needed)		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: AONB Staff Unit officers are employed by Worcestershire County Council and are compliant with employing authority's policies and requirements.		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes
Notes on Liability including areas of risk: Agreed MoU provides clarity in respect of partner local authority liability that may occur in additional to normal 'employer' liability as relevant to employees as recorded in section 5 above		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes

7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	n/a
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	at each meeting
7.8	Key changes and risks within the partnership in 2020/21 months	Updated MoU approved by all partner local authorities
7.9	Outcomes of note in 2020/21 months	Updated MoU approved by all partner local authorities. Continued operations and projects as best possible through Covid restrictions. Discharged the council's core statutory function in respect of WV AONB.
7.10	Key plans for 2021/22	Continuing existing project work. Reacting to changing national picture and priorities. Continuing to discharge local authority's core statutory function in respect of AONBs.
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		11/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	11/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Marches Local Enterprise Partnership

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Roger Allonby, Head of Economic Development
1.2	Date self assessment completed	21/04/2021
1.3*	Name of partnership	Marches Local Enterprise Partnership
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	incorporated partnership (i.e. a separate and distinct legal entity) If other please describe:
1.6*	Web address for further reference	The Marches LEP - Marches LEP
1.7*	Email address for further information	enquiries@marcheslep.org.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes The LEP is a company limited by guarantee – there articles of association set out purpose and role of the company. There are ToR for the Board (Governance - Marches LEP)
2.4	Is there a partnership agreement in place providing legal documentation?	yes Company Articles of Association
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	Shropshire Council Telford and Wrekin Council 3 sub-regional business Boards Hereford Enterprise Zone
2.7	Which council members and officers are on the partnership?	Leader of the Council (member of the company Board) Cabinet Member Environment, Economy and Skills (alternate board member) Director for Economy and Place is an observer
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes

2.10	Where relevant, who is the accountable body?	Shropshire Council
2.11	Where does the partnership report to, and how frequently?	Government (MHCLG and BEIS) have oversight and monitoring including regular periods of review (quarterly/ six monthly).
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes Operational sub-group, transport group, energy group, and Skills Advisory Panel
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Funding from government (via MHCLG and BEIS)
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £30,000 (proportionate Local Authority contribution to the LEP exec function).
4.3	What is the nature of the council funding? If other please outline.	revenue
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes

Notes on Conduct and Behaviour including areas of risk:

6. Liability

6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	yes
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes

Notes on Liability including areas of risk:

7. Performance, evaluation and value

7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	yes
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	at each meeting
7.8	Key changes and risks within the partnership in 2020/21 months	Government has announced a national review of Local Enterprise Partnerships, to be concluded in 2021/22.
7.9	Outcomes of note in 2020/21 months	The LEP secured £14m of Get Building Funding to support Covid 19 Recovery - £5.6m for Herefordshire based projects. The LEP provided £444K of funding to Herefordshire to support the recovery of the visitor economy.
7.10	Key plans for 2021/22	As above the future role of all LEPs is currently being reviewed and may lead to changes in role and activity.

Notes on Performance, Evaluation and Value including areas of risk:

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		05/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	high	The council and the LEP and their accountable body (Shropshire Council) currently have a dispute in regard to the requested repayment of the £3.8m of LEP grant received towards the South Wye Transport Package project.
Performance, evaluation and review	low	
Overall assessment	high	Given the above dispute.

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Midlands Connect

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Victoria Hammond- Senior Transport Planning Officer
1.2	Date self-assessment completed	30/04/2021
1.3*	Name of partnership	Midlands Connect
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	non-statutory partnership If other please describe:
1.6*	Web address for further reference	https://www.midlandsconnect.uk/
1.7*	Email address for further information	mcadmin@midlandsconnect.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no A review of governance process is ongoing, this includes reviewing the terms of reference, as noted in the draft Annual Business Plan 2021/22.
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes In the Midlands Connect Strategy (2017) and the Midlands Connect Annual Business Plan
2.4	Is there a partnership agreement in place providing legal documentation?	no A draft partner charter has been through the governance process, and the Strategic Board approved the draft at the meeting in October 2020.
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	<p>The partnership is coordinated by a secretariat funded by DfT grant and which operates with the WMCA as its accountable body. Whilst Herefordshire Council is a partner alongside all of the other local transport authorities in the midlands region it has no financial/legal responsibilities for the MC secretariat.</p> <ul style="list-style-type: none"> The elected Leaders from all Midlands Local Transport Authorities, and all LEP Chairs across the Midlands are members of the Partnership Advisory Board. The Strategic Board includes representative elected Leaders from LTAs and LEP Chairs, the representatives for the West Midlands are currently: Cllr Ian Ward (Birmingham) and Cllr Alan White (Staffordshire), Cllr

		<p>Simon Geraghty (Worcestershire); and Mandy Thorn (Marches LEP Chair) and Alun Rogers (Stoke & Staffordshire LEP Chair).</p> <ul style="list-style-type: none"> The partnership also includes DfT, Network Rail, Highways England, Birmingham and East Midlands Airports, Chambers of Commerce, HS2 Ltd and the West Midlands Rail Executive. The WMCA is the accountable body for MC. <p>Details of strategic board and steering group representatives at link below: https://www.midlandsconnect.uk/about-us/the-board/</p>
2.7	Which council members and officers are on the partnership?	<p>Cllr David Hitchiner – Leader of the Council (Partnership Advisory Board) Cllr John Harrington - Cabinet Member Infrastructure & Transport (Partnership Advisory Board, nominee)</p> <p>Victoria Hammond – Senior Transport Planner (Transport Advisory Group lead) Steve Burgess – Head of Transport & Access Services (Transport Advisory Group lead)</p> <p>Other officers engage with MC on specific programmes of activity as and when required.</p>
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	West Midlands Combined Authority (WMCA)
2.11	Where does the partnership report to, and how frequently?	Partnership Advisory Board – 1 x year Strategic Board – 4x year Steering Group – 6 x year Transport Advisory Group – approx. 12 x year
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no Add free text
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	no

3.4	Are members financially and reputational accountable to the decisions made?	no
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Government grant 100%
4.2	What was the total value of council funding / investment for the financial year?	2020/21: Zero
4.3	What is the nature of the council funding? If other please outline.	inkind Officer time as part of Transport Advisory group and engagement on Midlands Connect studies.
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk:		
MC generally works within the policies and procedures of its accountable body, the WMCA. MC is considering the development of its own constitution which would include the policies listed above, this is referenced in the Annual Business Plan 2021/22 final draft.		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	no

Notes on Liability including areas of risk:		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes Performance reports received and considered by the Midlands Connect Steering group
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	yes MC provides it's sponsor (DfT) with monthly reports which are discussed in detail at regular meetings 6 times per year; and MC sits within the WMCA as the accountable body.
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes See 7.4
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	monthly
7.8	Key changes and risks within the partnership in 2020/21 months	Key changes and risks are captured in the 2021/22 Annual Business Plan final draft
7.9	Outcomes of note in 2020/21 months	These are summarised on pages 8-11 in the 2021/22 Annual Business Plan final draft
7.10	Key plans for 2021/22	These are summarised on pages 14-27 in the 2021/22 Annual Business Plan final draft
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		06/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

NMITE/ Herefordshire Council Strategic Working Group

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Roger Allonby, Head of Economic Development
1.2	Date self assessment completed	22/04/2021
1.3*	Name of partnership	NMITE/ Herefordshire Council Strategic Working Group
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	other If other please describe: Strategic working group rather than formal partnership
1.6*	Web address for further reference	N/A
1.7*	Email address for further information	N/A
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes
2.4	Is there a partnership agreement in place providing legal documentation?	no
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	N/A
2.7	Which council members and officers are on the partnership?	The following attend the monthly strategic working group meeting. Leader of the Council Cabinet Member for Finance Council Director on rotation Head of Economic Development
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	n/a Not a decision-making group
2.9	Are the roles and responsibilities of members clear and documented?	n/a

2.10	Where relevant, who is the accountable body?	N/A
2.11	Where does the partnership report to, and how frequently?	N/A – Council and NMITE reps report back to their respective organisations.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	n/a
3.2	Are the decisions of the partnership recorded?	n/a
3.3	Are decisions of the partnership publicised?	n/a
3.4	Are members financially and reputational accountable to the decisions made?	n/a
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	No funding required
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £0 The council is separately the accountable body for government and LEP funded activity.
4.3	What is the nature of the council funding? If other please outline.	Choose an item. N/A
4.4	Does the partnership have documented financial procedures?	n/a
4.5	Does the partnership produce an annual statement of accounts?	n/a
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	no
5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	n/a
	Complaints	n/a
	Whistleblowing	n/a
	Declarations of interest	n/a
	Gifts and hospitality	n/a

Notes on Conduct and Behaviour including areas of risk:

6. Liability

6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	n/a
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	n/a

Notes on Liability including areas of risk:

7. Performance, evaluation and value

7.1	Is performance reported to the partnership on a regular basis?	n/a
7.2	Does the partnership produce an annual report covering performance?	n/a
7.3	Has the partnership defined outcomes that are measured?	n/a
7.4	In the past year has there been any inspections, audits or reviews?	n/a
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	n/a
7.6	Does the partnership have a process for risk management?	n/a
7.7	How often is the risk register reviewed?	n/a
7.8	Key changes and risks within the partnership in 2020/21 months	Following validation as a Higher Education Institute in 2020, NMITE seeking to recruit first year of students for September 2021.
7.9	Outcomes of note in 2020/21 months	NMITE achieving validation.
7.10	Key plans for 2021/22	Considering infrastructure and environment required to attract students and to live and study.

Notes on Performance, Evaluation and Value including areas of risk:

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		05/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	The council are the accountable body for £7.2m NMITE's LEP grant funding. This is not subject to clawback.
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

West Mercia Local Resilience Forum (LRF)

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Ian Baker Health, Safety & Resilience Manager
1.2	Date self assessment completed	08/04/2021
1.3*	Name of partnership	West Mercia Local Resilience Forum (LRF)
1.4	Directorate	Corporate - People and Organisation Development
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	Statutory partnership (required by law) If other please describe: Under the Civil Contingencies Act (2004)
1.6*	Web address for further reference	https://www.westmercia.police.uk/police-forces/west-mercia-police/areas/west-mercia/about-us/about-us/west-mercia-local-resilience-forum2/
1.7*	Email address for further information	sioned.warrell@westmercia.pnn.police.uk wmlrfsecretariat@westmercia.pnn.police.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes ToR will be updated late 2021 due to change of LRF Chair
2.4	Is there a partnership agreement in place providing legal documentation?	no
2.5	Which predominant council priority does the partnership meet?	Corporate function
2.6	Please list all other organisations involved in the partnership	West Midlands Ambulance Service West Mercia Police Hereford and Worcester Fire and Rescue Service Shropshire Council Telford and Wrekin Council Worcestershire County Council Environment Agency NHS (England and local) Also involved MoD and MHCLG
2.7	Which council members and officers are on the partnership?	Chief Executive and Directors as nominated deputies Health, Safety and Resilience Manager Emergency Planning Officer And others are work determines

2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	The Chief Officers Group for the LRF
2.11	Where does the partnership report to, and how frequently?	Into the Chief Officers Group. Quarterly Also feeds into Central Government via MHCLG and the Civil Contingencies Secretariat at the Home Office
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes Task & Finish Groups, Working Groups, National and Regional working groups etc
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	no
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Herefordshire Council and LRF members pay a yearly contribution towards the LRF Secretariat
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £3,777.00
4.3	What is the nature of the council funding? If other please outline.	pooled funding
4.4	Does the partnership have documented financial procedures?	no
4.5	Does the partnership produce an annual statement of accounts?	no
Notes on Finance including areas of risk: Finance is conducted by West Mercia Police		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes

5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: Staff are employed by West Mercia Police and therefore fall under their Employment T&Cs		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	n/a
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	n/a
Notes on Liability including areas of risk:		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes Reported to Chief Officers Group on a six monthly basis
7.2	Does the partnership produce an annual report covering performance?	no
7.3	Has the partnership defined outcomes that are measured?	no This will start during this year
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	n/a This will be done from next year
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	approx. once a year
7.8	Key changes and risks within the partnership in 2020/21 months	Covid-19 Response
7.9	Outcomes of note in 2020/21 months	Covid-19 Response with concurrent events including flooding, adverse weather
7.10	Key plans for 2021/22	Reviewing the Strategy and the delivery of this.

		Creation of new LRF plans and updates of those already in existence. Key evaluations system being introduced
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Corporate - People and Organisation Development
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		16/04/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	16/04/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Herefordshire and Worcestershire Integrated Care System

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Rebecca Howell-Jones, Acting Director of Public Health
1.2	Date self assessment completed	29/04/2021
1.3*	Name of partnership	Herefordshire and Worcestershire Integrated Care System
1.4	Directorate	Corporate - Corporate Support
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	other If other please describe: The legislative changes to make ICS legal entity are set out in the NHS White Paper. The intention is to establish a statutory ICS in each ICS area. These will be made up of an ICS NHS Body and a separate ICS Health and Care Partnership, bringing together the NHS, local government and partners.
1.6*	Web address for further reference	https://www.hacw.nhs.uk/sustainability-and-transformation-partnership
1.7*	Email address for further information	https://herefordshireandworcestershireccg.nhs.uk/contact-us
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes The Long Term Plan forms the basis of the ICS aims and plans. These documents are not yet available publically available as they are in development. Boards that form part of the ICS have Terms of References.
2.4	Is there a partnership agreement in place providing legal documentation?	no
2.5	Which predominant council priority does the partnership meet?	Community
2.6	Please list all other organisations involved in the partnership	Herefordshire Council Herefordshire and Worcestershire CCG Herefordshire Healthwatch Taurus GP Federation West Midlands Ambulance Service NHS Trust Worcestershire Acute Hospitals NHS Trust Worcestershire County Council Worcestershire Health and Care NHS Trust Worcestershire Healthwatch Worcestershire GP federation Wye Valley NHS Trust Representative of Voluntary Organisations (HVOSS)

2.7	Which council members and officers are on the partnership?	ICS Partnership Board - Cllr Crockett - Paul Walker (Chief Executive) - Stephen Vickers (Director of Adults and Communities) ICS Executive - Cllr Bartlett - Paul Walker (Chief Executive) - Stephen Vickers (Director of Adults and Communities) Transition Board - Stephen Vickers (Director of Adults and Communities) - Rebecca Howell-Jones (Acting Director of Public Health) PCN/locality meetings etc are attended by other Council officers as required.
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	n/a
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Each organisation is accountable for its contribution. This includes representative bringing their own authorisation limits.
2.11	Where does the partnership report to, and how frequently?	ICS Partnership Board is the top of the pyramid for reporting. NHS partners report up to regional structures, local authority within LA structure.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes Intelligence Cell
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	no
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk: ICS is operating in shadow form during 21/22. Boards are established, with membership and defined relationships.		
4. Finance		
4.1	How is the partnership funded?	Currently, the partnership is funded as individual organisation through NHS and local authority routes i.e. no specific partnership funding. Legislation is in process to create statutory bodies.

4.2	What was the total value of council funding / investment for the financial year?	2020/21: Not applicable. Funding is not specifically invested into the partnership but currently managed by organisations themselves.
4.3	What is the nature of the council funding? If other please outline.	revenue Usual revenue funding for the council's activities which are associated with this partnership e.g. adult social care, public health.
4.4	Does the partnership have documented financial procedures?	n/a
4.5	Does the partnership produce an annual statement of accounts?	n/a
Notes on Finance including areas of risk: Funding is not pooled. Organisations follow their own rules and procedures.		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	no
5.2	If so are there effective employment policies and practices in place?	n/a
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	n/a
	Complaints	n/a
	Whistleblowing	n/a
	Declarations of interest	n/a
	Gifts and hospitality	n/a
Notes on Conduct and Behaviour including areas of risk: Conduct and behaviour policies are in place within organisations rather than at the partnership.		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	n/a
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	n/a
Notes on Liability including areas of risk: The Council's liabilities are not directly impacted by the partnership – liabilities remain as part of the Council's business as usual.		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	n/a

7.3	Has the partnership defined outcomes that are measured?	yes Currently being finalised.
7.4	In the past year has there been any inspections, audits or reviews?	yes
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	n/a
7.7	How often is the risk register reviewed?	n/a
7.8	Key changes and risks within the partnership in 2020/21 months	During 2020/21 the ICS will be operating in shadow form. It is anticipated that during this time the relevant legislation will be passed. The intention is to establish a statutory ICS in each ICS area. These will be made up of an ICS NHS Body and a separate ICS Health and Care Partnership, bringing together the NHS, local government and partners.
7.9	Outcomes of note in 2020/21 months	An ICS outcomes framework is in development.
7.10	Key plans for 2021/22	Operate in shadow form and further develop the partnership.
Notes on Performance, Evaluation and Value including areas of risk: Reviewed against the ICS maturity framework. Risk is managed through individual organisations. These are areas which the partnership will further develop and refine as it moves through this shadow year.		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Corporate - Public Health
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		11/05/2021
Risk level		Any comment
Purpose and accountability	medium	
Decision making	medium	
Finance	medium	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	medium	This partnership is strategically important for Hfcs Council and the future of health and wellbeing of Hfcs residents.

For office use

Date of return	11/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Waste Partnership Joint Working Agreement

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Nicola Percival
1.2	Date self assessment completed	27/04/2021
1.3*	Name of partnership	Joint Working Agreement
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	incorporated partnership (i.e. a separate and distinct legal entity) If other please describe:
1.6*	Web address for further reference	https://www.herefordshire.gov.uk/directory-record/2088/joint-municipal-waste-strategy-for-herefordshire-and-worcestershire-2004-2034
1.7*	Email address for further information	npercival@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes Joint Working Agreement signed 2014
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Environment
2.6	Please list all other organisations involved in the partnership	N/A
2.7	Which council members and officers are on the partnership?	Full council Cabinet Member Joint Waste Advisory Board = Cabinet Member Commissioning Procurement & Assets, Director Economy & Place (formerly Economy, Communities & Place) & Head of Environment Climate Emergency & Waste (formerly Head of Environment & Waste) Joint Review Board = Director Economy & Place (formerly Economy, Communities & Place) & Head of Environment Climate Emergency & Waste (formerly Head of Environment & Waste)

2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Add free text
2.11	Where does the partnership report to, and how frequently?	Joint Review Board reports to Joint Waste Advisory Board Meet once every 3 months
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no Add free text
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes Key decisions are made by each authority through their own Governance process.
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Revenue funds from Herefordshire Council pay Worcestershire County Council for the management of the waste disposal contract. Each council provides representative officers and has budget for payment of the contract which this partnership oversees
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £194K
4.3	What is the nature of the council funding? If other please outline.	revenue Free text
4.4	Does the partnership have documented financial procedures?	n/a Each partner follows the financial procedure rules of their own LA
4.5	Does the partnership produce an annual statement of accounts?	n/a Each partner has revenue budget therefore production of accounts is part of each councils accounts.
Notes on Finance including areas of risk:		
5. Conduct and behaviour		

5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes All staff are employed by the respective councils therefore will follow all policies and practices of their own authority
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk:		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	yes
6.3	Is there a risk of liability on the council e.g. accountable body, decision makers, financial liability solely or jointly?	no There is a legal partnership agreement in place
Notes on Liability including areas of risk:		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes Performance of the waste disposal contractor is reported monthly to the partnership.
7.2	Does the partnership produce an annual report covering performance?	n/a
7.3	Has the partnership defined outcomes that are measured?	no The partnership exists to manage the Waste Disposal PFI contract.
7.4	In the past year has there been any inspections, audits or reviews?	no
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	no
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	approx. once a year
7.8	Key changes and risks within the partnership in 2020/21 months	Decision to extend the waste disposal contract (which would continue the partnership) or to re-procure (which could continue the partnership or require amendment to it)
7.9	Outcomes of note in 2020/21 months	Free text

7.10	Key plans for 2021/22	Decision to extend the waste disposal contract (which would continue the partnership) or to re-procure (which could continue the partnership or require amendment to it)
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		30/04/2021
Risk level		Any comment
Purpose and accountability	medium	
Decision making	medium	
Finance	medium	
Conduct and behaviour	low	
Liability	medium	
Performance, evaluation and review	medium	
Overall assessment	medium	

For office use

Date of return	30/04/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

West Mercia Energy

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Ben Boswell Head of Environment, Climate Emergency & Waste
1.2	Date self assessment completed	05/05/2021
1.3*	Name of partnership	West Mercia Energy
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	other If other please describe: Joint Committee
1.6*	Web address for further reference	https://councillors.herefordshire.gov.uk/ieListMeetings.aspx?CId=878&Year=0 https://www.westmerciaenergy.co.uk/
1.7*	Email address for further information	bboswell@herefordshire.gov.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	no
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes West Mercia Energy Joint Agreement
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Corporate function
2.6	Please list all other organisations involved in the partnership	Shropshire Council Telford & Wrekin Council Worcestershire County Council
2.7	Which council members and officers are on the partnership?	Joint Committee <ul style="list-style-type: none"> Cabinet Member - Commissioning, Procurement and Assets Cabinet member - finance and corporate services (Supported by Head of Environment, Climate Emergency & Waste) S151 Officers meetings <ul style="list-style-type: none"> S151 Officer

		<p>Senior Officers Meeting</p> <ul style="list-style-type: none"> Director Economy & Place <p>Flexible Energy Advisory Panel</p> <ul style="list-style-type: none"> Head of Environment, Climate Emergency & Waste / Sustainability & Climate Change Manager
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Shropshire Council
2.11	Where does the partnership report to, and how frequently?	WME Joint Committee – Biannually https://councillors.herefordshire.gov.uk/ieListMeetings.aspx?CId=878&Year=0
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	no Add free text
Notes on purpose and accountability including areas of risk:		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	yes
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	<p>WME operates commercially to public sector organisations as an energy purchasing organisation.</p> <p>WME is funded by its commercial operations.</p>
4.2	What was the total value of council funding / investment for the financial year?	2020/21: The Council received a dividend payment of ~£247,000 from WME in 2020/21 from the operational surplus from WME's operations.
4.3	What is the nature of the council funding? If other please outline.	<p>revenue</p> <p>Free text – This was revenue income to the Council.</p>
4.4	Does the partnership have documented financial procedures?	yes

4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk:		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	yes
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes
Notes on Liability including areas of risk: The Council has a financial liability for Herefordshire's share of the WME pension liability and would have a proportional liability for any financial losses incurred by WME. Work has been undertaken in 2020/21 to consider and document the exit strategy should one partner which to leave the Joint Committee however I am unsure if this has been complete. (I will confirm this asap.)		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	yes

7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	at each meeting
7.8	Key changes and risks within the partnership in 2020/21 months	Forthcoming decision in 2021/22 on change to distribution of surplus.
7.9	Outcomes of note in 2020/21 months	Good financial performance and continued operational surplus.
7.10	Key plans for 2021/22	Forthcoming decision in 2021/22 on change to distribution of surplus.
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		06/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	medium	
Finance	medium	
Conduct and behaviour	low	
Liability	medium	
Performance, evaluation and review	medium	
Overall assessment	medium	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

West Midlands Rail partnership

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Victoria Hammond - Senior Transport Planning Officer
1.2	Date self assessment completed	28/04/2021
1.3*	Name of partnership	West Midlands Rail partnership
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	non-statutory partnership If other please describe:
1.6*	Web address for further reference	https://www.wmre.org.uk/
1.7*	Email address for further information	Malcolm.Holmes@wmre.org.uk (Malcolm Holmes, Chief Executive of WMRE)
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes Add free text
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Economy
2.6	Please list all other organisations involved in the partnership	Except with the prior approval of the Members by special resolution only the following shall be entitled to be admitted as members of the Company: (a) the ITA (as an LTA Member); (b) Herefordshire Council (as an LTA Member); (c) Northamptonshire County Council (as an LTA Member); (d) Shropshire Council (as an LTA Member); (e) Staffordshire County Council (as an LTA Member); (f) Borough of Telford & Wrekin (as an LTA Member); (g) Warwickshire County Council (as an LTA Member); (h) Worcestershire County Council (as an LTA Member); (i) Birmingham City Council (as an Associate Member); (j) Coventry City Council (as an Associate Member); (k) Dudley Metropolitan Borough Council (as an Associate Member);

		(l) Sandwell Metropolitan Borough Council (as an Associate Member); (m) Solihull Metropolitan Borough Council (as an Associate Member); (n) Walsall Metropolitan Borough Council (as an Associate Member); and (o) Wolverhampton City Council (as an Associate Member).
2.7	Which council members and officers are on the partnership?	Cllr David Hitchiner – Leader of the Council Cllr John Harrington – Cabinet Member Infrastructure & Transport Steve Burgess – Head of Transport & Access Services Victoria Hammond – Senior Transport Planning Officer
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	West Midlands Rail Ltd (trading as West Midlands Rail Executive)
2.11	Where does the partnership report to, and how frequently?	The officers from each local authority on a monthly basis, and to the board of directors on a quarterly basis.
2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes Cheshire East and Stoke-on-Trent Councils are affiliate (non-voting) members

Notes on purpose and accountability including areas of risk:

3. Decision Making

3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	no

Notes on Decision Making including areas of risk:

4. Finance

4.1	How is the partnership funded?	Each local authority member contributes approximately £14.2k per annum to the WMRE partnership. This represents 1.6% of the total partnership income
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £14,200
4.3	What is the nature of the council funding?	revenue

	If other please outline.	Free text
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk:		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes
5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk:		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	yes
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	no
Notes on Liability including areas of risk: Directors of WMRE would be accountable for decisions made		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	no

7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	each quarter
7.8	Key changes and risks within the partnership in 2020/21 months	Decline in rail patronage caused by COVID-19; new chair and vice chair appointed
7.9	Outcomes of note in 2020/21 months	Continuation of rail services during pandemic, Restoring Your Railway bid submission and support, funding package for Rail programme
7.10	Key plans for 2021/22	Enact governance evolution changes, influence specification of Direct Award for West Midlands Trains, commence delivery of Rail Programme, Update Rail Investment Strategy, renegotiate Collaboration Agreement with Department for Transport.
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		06/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	07/05/2021
Status assessment	fully complete
Version	2020-21 v1

Significant partnerships 2020/21

Wye Valley Area of Outstanding Natural Beauty

1. Project outline		
1.1	Name and job title of the link officer within Herefordshire Council (completing this form)	Liz Duberley Service Manager for Built and Natural Environment James Bisset – Ecology & Arboriculture Officer, Natural Environment Team
1.2	Date self assessment completed	11/05/2021
1.3*	Name of partnership	Wye Valley Area of Outstanding Natural Beauty
1.4	Directorate	Economy and Place
1.5*	Type of partnership: What best describes the status of the partnership? If other please provide details	Statutory partnership (required by law) If other please describe:
1.6*	Web address for further reference	https://www.wyevalleyaonb.org.uk/
1.7*	Email address for further information	office@wyevalleyaonb.org.uk
2. Purpose and accountability		
2.1	Are there terms of reference?	yes
2.2	Were the terms of reference updated in 2020/21?	yes
2.3	Is the vision, aims and objectives clearly set out in the terms of reference or elsewhere? If elsewhere where?	yes AONB Management Plan (2015-2020) Memorandum of Understanding (2021-2024) CRoW Act 2000 Section 84(4) and 'Agreement as to the establishment and functions of the Wye Valley Area of Outstanding Natural Beauty Joint Advisory Committee' dated 10th November 2000 and the Variation Agreement dated 14th January 2009
2.4	Is there a partnership agreement in place providing legal documentation?	yes
2.5	Which predominant council priority does the partnership meet?	Environment
2.6	Please list all other organisations involved in the partnership	Joint Advisory Committee (JAC) <i>Local Authority Elected Members With Voting Powers:</i> Gloucestershire x2 Herefordshire x4 Monmouthshire x4 Forest of Dean District Cllr Gethyn Davies

		<p>Forest of Dean District Cllr Bruce Hogan</p> <p><i>Town/Parish/Community Councils with Voting Powers:</i> Gloucestershire Association of Town & Parish Councils x1 Herefordshire Association Local Councils x1 One Voice Wales x1</p> <p><i>Co-opted Members with Voting Powers:</i> voluntary conservation sector in Gloucestershire x1 voluntary conservation sector in Herefordshire x1 voluntary conservation sector in Monmouthshire x1 Country Land & Business Association x1 National Farmers Union x1</p> <p><i>Co-opted Members without Voting Powers:</i> Wye Valley Society River Wye Preservation Recreation Sector + Public Rights of Way: Local Tourism sector local Wildlife Trusts National Farmers Union Wales</p> <p>Steering Group (Local Authority Officers) Herefordshire Council Monmouthshire CC Forest of Dean DC Gloucestershire CC</p> <p>Representation from DEFRA and NRW</p>
2.7	Which council members and officers are on the partnership?	<p>JAC: Barry Durkin Paul Symonds Yolande Watson John Hardwick</p> <p>Steering Group: James Bisset or Elizabeth Duberley</p>
2.8	Is it documented what authority the partnership has to take decisions and the scope of that authority?	yes
2.9	Are the roles and responsibilities of members clear and documented?	yes
2.10	Where relevant, who is the accountable body?	Not applicable
2.11	Where does the partnership report to, and how frequently?	<p>JAC x3 meetings a year + 1 full annual report to JAC. Annual 'return' and funding claim to DEFRA and NRW. Annual 'update' published publically on website. Steering Group 3x normal meetings + other decisions and information disseminated as needed.</p>

2.12	Any affiliated or subsidiary groups or partnerships? If yes please specify.	yes Technical Officer Working Party – wider group of officers and staff from ‘key’ organisations or others relevant to current needs/topics to update AONB Unit on current activities, projects and similar. Supports Steering Group in preparing items for JAC.
Notes on purpose and accountability including areas of risk: AONB Partnership and Staff Unit discharge core legal obligations of Local Authority partners in respect of statutory designation – Area of Outstanding Natural Beauty.		
3. Decision Making		
3.1	Is there a clear and documented process for decision making?	yes
3.2	Are the decisions of the partnership recorded?	yes
3.3	Are decisions of the partnership publicised?	yes
3.4	Are members financially and reputational accountable to the decisions made?	no
Notes on Decision Making including areas of risk:		
4. Finance		
4.1	How is the partnership funded?	Approx 75% DEFRA-NRW. 23% partner local authorities. 2% other external grants and projects.
4.2	What was the total value of council funding / investment for the financial year?	2020/21: £23,860 (+ officer and backroom support resource)
4.3	What is the nature of the council funding? If other please outline.	grant
4.4	Does the partnership have documented financial procedures?	yes
4.5	Does the partnership produce an annual statement of accounts?	yes
Notes on Finance including areas of risk: Statement of accounts is part of final funding request to DEFRA/NRW HC acts as ‘host’ financial authority on behalf of partnership (other local authorities provide other required backroom services)		
5. Conduct and behaviour		
5.1	Does the partnership have any employees?	yes
5.2	If so are there effective employment policies and practices in place?	yes

5.3	Does the partnership have policies and procedures in place to deal with:	
	Standards of conduct	yes
	Complaints	yes
	Whistleblowing	yes
	Declarations of interest	yes
	Gifts and hospitality	yes
Notes on Conduct and Behaviour including areas of risk: AONB Staff Unit officers are employed by relevant local authority partners and are compliant with each employing authority's policies and requirements.		
6. Liability		
6.1	Are clearly documented rules / exit strategies in place if one partner leaves or is partnership terminated?	yes
6.2	Is there limit of indemnity on the partnership liability insurance (if relevant)?	n/a
6.3	Is there a risk of liability on the council for the e.g. accountable body, decision makers, financial liability solely or jointly?	yes
Notes on Liability including areas of risk: Agreed MoU provides clarity in respect of partner local authority liability that may occur in addition to normal 'employer' liability as relevant to employees as recorded in section 5 above.		
7. Performance, evaluation and value		
7.1	Is performance reported to the partnership on a regular basis?	yes
7.2	Does the partnership produce an annual report covering performance?	yes
7.3	Has the partnership defined outcomes that are measured?	yes
7.4	In the past year has there been any inspections, audits or reviews?	n/a
7.5	Is there a review of value for money e.g. the resources used create the outputs required?	yes
7.6	Does the partnership have a process for risk management?	yes
7.7	How often is the risk register reviewed?	at each meeting

7.8	Key changes and risks within the partnership in 2020/21 months	Updated MoU approved by all partner local authorities
7.9	Outcomes of note in 2020/21 months	Updated MoU approved by all partner local authorities. Draft Management Plan produced ready for adoption by local authority partners in 2021-22. Continued operations and projects as best possible through Covid restrictions. Discharged the council's core statutory function in respect of WV AONB.
7.10	Key plans for 2021/22	Adoption of new statutory AONB Management Plan (2021-2026). Continuing existing project work. Reacting to changing national picture and priorities. Continuing to discharge local authority's core statutory function in respect of AONBs.
Notes on Performance, Evaluation and Value including areas of risk:		

8. Overview assessment completed by Director

Once the self-assessment is completed please use the points below to document the considered risk level.

Directorate or division in Corporate Centre		Economy and Place
As director or assistant director of the Corporate Centre I have reviewed the content of the self-assessment the following risk level.		11/05/2021
Risk level		Any comment
Purpose and accountability	low	
Decision making	low	
Finance	low	
Conduct and behaviour	low	
Liability	low	
Performance, evaluation and review	low	
Overall assessment	low	

For office use

Date of return	11/05/2021
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